



MEMORANDUM

To: Faculty, Staff, and Students, Department of Human Geography
From: Professor William A. Gough, Vice-Principal Academic & Dean 
Date: 4 November 2022
Re: **Call for Nominations for the Advisory Committee on the Appointment of a Chair, Department of Human Geography**
Note: For distribution broadly

Professor Thembela Kepe will complete his term as Chair of the Department of Human Geography on 30 June 2023 and he is eligible for re-appointment. In accordance with Section 12 of the [Policy on Appointment of Academic Administrators \(Perron Rules\)](#), as a first step in the process, I am writing to call for nominations of individuals to serve on the Committee that will advise on the reappointment of the Chair.

The *Policy* mandates the potential composition of the advisory committee as follows:

- the Dean or the Principal or representative who shall chair the committee,
- three to five members of the teaching staff of the department,
- the Dean of the School of Graduate Studies or representative,
- one or two members of cognate departments,
- one or two students,
- a Vice-Dean or Associate Dean of the Faculty or College, where appropriate, and
- a librarian, where appropriate.
- In addition, the committee may include an alumnus/a, a member of the administrative staff and, in the case of professional faculties or schools, a senior member of the appropriate professional community.

Nominations for membership on the Advisory Committee including a brief rationale should be sent to Fefe Wong, Manager Academic HR, at academichr.utsc@utoronto.ca no later than **14 November 2022**. The committee membership will be announced once it is approved by the Provost.